



*Embassy of the United States of America
Kingston, Jamaica*

American Citizen Services Unit

142 Old Hope Road, Kingston 6

Please schedule an appointment at <http://kingston.usembassy.gov>

REGISTRATION OF A CHILD BORN ABROAD TO U.S. CITIZEN PARENT(S)

These instructions are provided to assist you in applying to register your biological child born outside the United States as a U.S. citizen. Your child will be issued a Consular Report of Birth Abroad as proof of his/her U.S. citizenship. When you have completed the form(s) and obtained all required documents, you may submit the application in person at our office (walk-in hours listed above). Note, additional documents may be requested at the time of application and in some cases DNA may be required to prove biological relationship. Please visit the attached website for the necessary application forms: http://kingston.usembassy.gov/report_of_birth_abroad.html.

Only a child under age 18 can be issued a Report of Birth Abroad. A child being issued a Report of Birth Abroad must reside and be present in Jamaica at the time of application. Children should accompany their parent(s) on the day of the visit.

Notarized documents and photocopies are not accepted. You must present original documents (which will be returned to you) or copies certified by the civil authority that issued the document.

GENERALLY REQUIRED DOCUMENTS:

1. Evidence of the parent current U.S. citizenship and citizenship at the time of the child's birth, for example: a valid U.S. passport or a U.S. passport valid at the time of the child's birth. If you do not have one of these documents, please call this office for further instructions.
2. Child's civil birth certificate showing parentage. If the child was born in Jamaica, an original certified birth certificate issued on colored security paper from the Registrar-General is required.
3. Parents' civil marriage certificate, i.e. a record that was filed with a federal or state registry, such as the Registrar General's Office in Jamaica.
4. If EITHER or BOTH parents were previously married, then evidence of marriage dissolution(s) (i.e. absolute divorce decree, death certificate, annulment, etc.) must be presented.
5. Proof of U.S. citizen parent's physical presence in the U.S. to show a total of 5 years, 2 of which must be after the U.S. citizen parent reached the age of 14 and prior to the birth of the child. Examples of such proof are official school/college transcripts and employment records, military records.
6. The fee for each Report of Birth Abroad is \$100.00 U.S. or the Jamaican equivalent (exchange rate subject to change). The fee must be paid in U.S. or Jamaican cash, or major U.S. credit card. U.S. coins will not be accepted. Personal checks are not accepted. Please bring the fee in the exact amount.

You may access additional information and the relevant forms for submission of the Consular Report of Birth Abroad process at the U.S. Embassy, Kingston's website. Please print the form and submit along with all other required documents. http://kingston.usembassy.gov/report_birth_abroad.html.

PLEASE NOTE: All visitors to the Embassy are required to submit to a security check. The Embassy reserves the right to limit the entry of your possessions, including electronic items such as cell phones, and does not have the means to store excess items for you.